



Douglas County Emergency Management

*Administered Under Inter-Local Agreement By The
East Fork Fire Protection District*

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Draft Minutes

Local Emergency Planning Committee

Date and Time: October 7, 2021 (9:00 AM)

Location: GoToMeeting

Attendees: Amy Ray, EFFPD-Member
Chris Lucas, Tahoe Douglas Fire Protection District- Member
Karen Ellison-Douglas County Recorder-Member
Ron Michitarian, Douglas County Sheriff's Office-Alternate Member
Ron Sagan, Douglas County 911 Emergency Services-Member
Bob Colescott, Harrah's/Harvey's-Member
Holly Megee, EFFPD-Associate Member
Rand Perry, Aervoe Industries-Member
Jamie Gower, Carson Valley Medical Center-Member
Elaine Pace, EFFPD-Alternate Member
Paula Peterson, South Lake Tahoe Now-Alternate Member
Alicia Main, Carson Valley Chamber of Commerce, Member
Kelli Anderson, Department of Public Safety
Ryan Gerchman, Department of Public Safety
Bayan Lewis, Associate Member
Christina Wilson, Department of Public Safety
Chris Smallcomb, Reno National Weather Service

INITIAL MEETING BUSINESS

Call meeting to order

The meeting was called to order at 9:00 AM.

PLEDGE OF ALLEGIANCE

Ron Michitarian led the Pledge of Allegiance

Introduction of Members and Guests

Introductions occurred of all individuals present

Confirmation of Quorum

A quorum of members was present

PUBLIC COMMENT (No Action)

Public comments submitted prior to the Douglas County Local Emergency Planning Committee meeting have been complied and made a part of the supporting materials that have been provided to the Douglas County Local Emergency Planning Committee members and public for review.

Amy Ray read into record an update sent in by Jeanne Freeman at Carson City Health and Human Services:

Carson City Health and Human Services continues to offer community-based COVID testing and vaccinations. The cases in Douglas County have been declining, which is a positive note. As such, the frequency of CCHHS doing Community-Based testing will likely drop off in the next 4-6 weeks. CCHHS is offering all three types of vaccines at the community vaccination events. Third doses of Moderna and Pfizer are available for those who are moderately to severely immunocompromised as identified through self-attestation. Booster doses of Pfizer are also available at the community vaccination events for those who completed their two-dose series at least six months ago. If there are employers who have 25 or more employees who would like to receive the COVID vaccine and would like us to come in and administer the vaccine, please reach out to Jeanne Freeman at jmfreeman@carson.org.

Carson City Health and Human Services is also conducting 65 flu vaccination events this month. This week CCHHS has been in the Douglas County Schools vaccinating students and staff. We will be at Douglas High School on Saturday, October 16th from 9am-1pm administering flu vaccinations and COVID vaccinations. Please share the information for the Saturday event with your staff and family members.

Holly Megee stated she would send out a flyer regarding the COVID and Flu Vaccine Clinic taking place at Douglas High School on October 16th.

Ryan Gerchman from Department of Emergency Management noted the below:

1. We want to share that the NIMS/Preparedness Framework went out to EMS in email and printed copies will be available soon.
2. THIRA/SPR draft should be coming soon to review and make edits.
3. Integrated Preparedness Plan (IPP) will have a workshop at the end of the year to assist locals to select a Priority to focus on for EMPG and other programs.
4. New Tribal FIT starting 10/11, Crystal Harjo. DEM is currently recruiting for a Tribal Health position.

Chris Lucas from Tahoe Douglas Fire asked Jamie Gower from Carson Valley Medical Center if or when the Moderna booster would be available for first responders.

Jamie Gower does not know but will look into it and contact Chris Lucas with information.

There was no further public comment.

ADMINISTRATIVE AGENDA

The Administrative Calendar will be handled as follows:

1. The Committee Chair will read the agenda title into the public record.
2. Staff will introduce the item and provide a report, if any.
3. The applicant, if any, will have an opportunity to address the Committee.
4. The Committee will then discuss the item.
5. The Committee will then ask any follow-up questions and take action.

Approval of Agenda

1. For Possible Action. Approval of proposed agenda. Local Emergency Planning Committee reserves the right to take items in a different order to accomplish business in the most efficient manner, to

combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda. (Amy Ray) 5 Minutes.

MOTION to approve the agenda.

RESULT:	APPROVED (UNANIMOUS)
MOTION BY:	Alicia Main
SECOND BY:	Paula Peterson
DISCUSSION:	None
OPPOSED:	None
ACTION:	Motion carried unanimously

Approval of Previous Minutes

2. For Possible Action. Approval of the April 1, 2021 minutes. (Amy Ray) 5 Minutes.

MOTION to approve the April 1, 2021 minutes as written.

RESULT:	APPROVED (UNANIMOUS)
MOTION BY:	Paula Peterson
SECOND BY:	Karen Ellison
AYES:	None
NAYS:	None
ABSENT:	Motion carried unanimously

3. For Possible Action. Discussion and possible action to review and update the membership roster. Possible action to approve appointment to positions and make recommendations for the unfilled positions. (Tod Carlini, Committee Chair) 20 Minutes.

Amy Ray reviewed the membership list with all present.

Amy Ray stated Scott Sneddon has retired so a replacement is needed for SARA III Facilities.

There was no replacement recommendation from the group. The replacement will be discussed at the next meeting.

Ron Sagen from Douglas County 911 Emergency Management requested to replace Davin Moffat from Emergency Communications with Nonie McCandless, Emergency Communications Supervisor.

There were no other necessary changes.

Below is the requested change:

- Replace Davin Moffat from Emergency Communications with Nonie McCandless, Emergency Communications Supervisor as an alternate member representing 911/Communications

MOTION to approve replacing Davin Moffat from Emergency Communications with Nonie McCandless, Emergency Communications Supervisor as an alternate member representing 911/Communications.

RESULT:	APPROVED (UNANIMOUS)
MOTION BY:	Karen Ellison
SECOND BY:	Ron Michitarian
AYES:	None
NAYS:	None
ABSENT:	Motion carried unanimously

4. For Presentation Only. Discussion by National Weather Service Reno on the autumn/winter weather outlook and any other concerns including post-fire flooding. (Chris Smallcomb) 5 Minutes.

- October is looking promising for near to above normal precipitation and cooler than normal temps - Monday morning rain/snow showers and then looks somewhat active around the 18th-22nd roughly based on our models.
- November is leaning drier than normal, at least the first week or two, but not a slam-dunk.
- Weak La Nina condition in Pacific will drive the rest of winter - historically for us that means a wide range of possibilities - could see another dry winter or we could see a rather wet one (e.g. 2016-17 was a weak La Nina)
- Will need to be mindful of post-fire flooding on the Tamarack Burn, especially communities along Hwy 395 where the fire burned the steep slopes immediately above them. Short periods of higher intensity rainfall is all it takes to trigger debris flows and flooding. May come with little to even no warning. Just the nature of limited predictability of these hazards.

CLOSING PUBLIC COMMENT (No Action)

5. For Possible Action. Discussion and possible action to approve the adjournment of the Local Emergency Planning Committee (LEPC) Meeting. (Amy Ray) 5 Minutes.

MOTION to adjourn the LEPC meeting.

RESULT:	APPROVED (UNANIMOUS)
MOTION BY:	Paula Peterson
SECOND BY:	Chris Lucas
AYES:	None
NAYS:	None
ABSENT:	Motion carried unanimously

Holly Megee stated the 4th quarter meeting would be December 17, 2021 at 9:00 AM.

ADJOURNMENT

There being no further business to come before the Committee, the meeting adjourned at 9:17 AM.

Respectfully submitted by:
Holly Megee
East Fork Fire Protection District
Douglas County Emergency Management